

TRAVEL GRANT - TIMETABLE

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct
Finalise brief/update materials													
Agree marketing channels & advertise													
Applications open													
Promote via sector press and social media													
Shortlist applications				End month									
Foundation judges agree awards													
Successful recipients carry out projects													
Administer awards													
Follow up grantee reports/blog and promote													